



**VALID FOR 5 DAYS ONLY**

Dealer License Plate Number: \_\_\_\_\_

Commonwealth of Virginia  
Department of Motor Vehicles  
**PERMISSION TO USE DEALER'S-LICENSE PLATE**

This Certificate is issued to: \_\_\_\_\_  
*Assigned Operator's Name*

Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

To Operate Vehicle Year and Make \_\_\_\_\_ Model \_\_\_\_\_ Identification Number \_\_\_\_\_

Issued: \_\_\_\_\_ Issued Time: \_\_\_\_\_ AM ☐ PM ☐  
Month Day Year

Expires: \_\_\_\_\_ Expires Time: \_\_\_\_\_ AM ☐ PM ☐  
Month Day Year

**PLEASE CHECK THE APPROPRIATE BOX (Permission to use dealer's plate for 5 days only)**

- ☐ A Bona Fide Prospective Purchaser  
☐ Customer's Vehicle in Dealer's Shop for Repairs  
☐ Dealer Authorized Individual (Valid for No More Than 24 Hours. See Instruction\*)

If registration will be outside of Virginia indicate name of State: \_\_\_\_\_

Dealership Name \_\_\_\_\_ Dealer Certificate Number \_\_\_\_\_

Signature and Title of Authorized Representative \_\_\_\_\_ Date \_\_\_\_\_

**INSTRUCTION**

Permission to use dealer's license plate is valid for up to 5 days only. No more than two certificates may be issued by a dealer to the same person for successive periods, except Dealer Authorized Individuals.

Original: Give to person authorized to use the license plate. It must be carried in the vehicle at all times when the vehicle is being operated on the public highways.

Duplicate: Retained by issuing dealer. It will be necessary to xerox if using a website form.

**NOTE TO DEALER:** These records are subject to inspection by an authorized representative of the Department of Motor Vehicles and the Motor Vehicle Dealer Board.

\* Dealer Authorized Individual for vehicle driven to or from (1) point of sale, (2) auction, (3) a repair facility for mechanical repairs, painting, or installation of parts or accessories, or (4) dealer exchange. Permission for these purposes is valid for no more than 24 hours.

**THIS FORM MUST BE IN THE IMMEDIATE POSSESSION OF PERSON OPERATING VEHICLE AT ALL TIMES**